



**Government of Jammu and Kashmir  
Finance Department, Civil Secretariat  
Jammu/Srinagar**

\*\*\*

No. FD-BDGT0GEN/16/2021-03-(31993)

Dated: 09 . 06 . 2023

**Subject: Non-uploading of valid documents of AA/TS and PROOF  
Photographs and rejection of Works/Activities back to the  
Department for necessary rectification - reg.**

\*\*\*

With reference to the subject cited above, the undersigned is directed to convey that Finance Department has rejected back various ongoing works/activities to the DDOs/Departments through "Rejection Module" on BEAMS portal on the basis of discrepancies noticed in documents viz. AA/TS, PROOF photographs etc uploaded by the DDOs while preferring the bills through JKPaySys and PROOF app. The DDOs have been provided with the access on BEAMS portal to carry out the necessary rectification by uploading the valid documents/ photographs/ information against each rejected ongoing work/activity under Capex Budget including the District Capex.

Accordingly, the undersigned is directed to request all the Departments/DDCs to issue necessary instructions to the concerned DDOs working under their administrative control to adhere to the following instructions strictly:

1. All the DDOs shall ensure the uploading of valid documents of AA&TS/geo-tagged photographs/ information against each rejected ongoing work/activity on BEAMS portal in a time bound manner, preferably within a week's time positively, so that the funds can be authorized accordingly.
2. Uploading of invalid documents/photographs or information against the rejected works/activities will again lead to rejection. The repeated rejections will result into permanent blocking of the work/activity by the system thereby debarring the said work/activity for further release of funds. Under such circumstances, the concerned DDO shall be personally liable for any kind of default on this account.
3. The DDOs, who are again found uploading invalid documents/photographs or information on the BEAMS portal shall face strict action as warranted under rules.

4. All the Director(s) Finance/FA&CAOs and Director(s) Planning/Joint Director(s) Planning in the Administrative Departments and Accounts Officers in the DDC offices, shall oversee the progress on this account. A review in this regard shall be held by the Finance Department.

  
**Accounts Officer (Budget)**  
**Finance Department**

**All Administrative Secretaries/  
All District Development Commissioners.**

Copy to the:

1. Ld. Advocate General, Jammu & Kashmir High Court, Jammu/Srinagar.
2. All Additional Chief Secretaries/Financial Commissioners.
3. Director General of Police, Jammu & Kashmir.
4. Principal Secretary to Hon'ble Lieutenant Governor.
5. Principal Accountant General (A&E), Jammu & Kashmir Srinagar/Jammu.
6. Principal Resident Commissioner, 5-Prithvi Raj, New Delhi.
7. Chief Electoral Officer, Jammu & Kashmir.
8. Director General, J&K, Institute of Management, Public Administration and Rural Development.
9. Divisional Commissioner Kashmir/Jammu.
10. Chairperson, Jammu & Kashmir Special Tribunal.
11. Registrar General, Jammu & Kashmir High Court, Srinagar/ Jammu.
12. Director Anti Corruption Bureau, Jammu & Kashmir.
13. Director General, Audit & Inspection/Budget/Accounts & Treasuries/ Funds Organization/ Codes/ Local Fund Audit & Pensions.
14. Director General, Development Expenditure Division-II/ Development Expenditure Division- I, Finance Department
15. All Heads of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies/Societies.
16. Director Information, Jammu & Kashmir.
17. Director Archives, Archaeology and museums, Jammu & Kashmir.
18. Secretary, Jammu & Kashmir Public Service Commission.
19. Secretary, Jammu & Kashmir Service Selection Board.
20. Secretary, Jammu & Kashmir Legislative Assembly.
21. Director Estates, Jammu/Kashmir.
22. Director, Accounts & Treasuries Jammu/Kashmir.
23. Director/Principal, North Zonal Accountancy Training Institute, Jammu.
24. All Director Finance(s)/ Financial Advisors & CAOs.
25. All Director(s) Planning/ Joint Director(s) Planning.
26. SIO, NIC, Civil Secretariat, J&K
27. Principal Accountancy Training School Srinagar.
28. Joint Director, Jammu & Kashmir Funds Organization, Srinagar/

Jammu.

29. All Treasury Officers, Jammu & Kashmir /New Delhi.
30. General Manager, Government Press, Jammu/Srinagar
31. Private Secretary to Hon'ble Advisor (B) to the Hon'ble Lieutenant Governor.
32. Private Secretary to Chief Secretary, Jammu & Kashmir.
33. All Officers/AAOs/Section Officers of Finance Department
34. I/C Website, Finance Department ([www.jakfinance.nic.in](http://www.jakfinance.nic.in))
35. Record file (W2scs)